

Peterson Road Pac Minutes

Parent Advisory Council

Executive Meeting Nov 28th, 2011 @ 7:00 pm

PETERSON ROAD ELEMENTARY

In attendance:

President: Jennifer Trueman

Vice President: Robyn Creasy not present

Treasurer: Jana Hikichi

Secretary: Karen Ohlmann

Hot Lunch – Not Present

Fundraising: TBD

DPAC Representative: Not Present

Safety: TBD

The meeting was brought to order by Jennifer Trueman at 7:03 pm.

Attendance:

Jennifer Trueman

Jana Hikichi

Kandi Kilgour

Mark Scheffel

Shana Scheffel

Karen Ohlmann

Roberta Farquhar

Rene Tillmans

Vera Bauer

Theresa McCullough

Buffy Middleton

Motion: To pass the minutes from the previous meeting.

Motion: Kandi

2nd: Vera

Motion Passed

Principals Report

Health Fair Successful

Report card to not have marks – just attendance

Scholastic Book Fair Tues – Friday

Bought 3 IPADS for assisted designated learning.

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Classroom incentives “use it” or “loose it”. Not to be carried over from year to year. Receipts to be submitted before school end.

Presidents Report

Recommendation – money needs to be allocated to a capital project IE: sportsbox

If money is not used it will be re-allocated.

Any funds released by the Treasurer will be discussed prior to being submitted for repayment.

Expense forms need to be filled in every time with receipts.

Motion: For Stamps and Envelops

Motion - Theresa

2nd – Mark

Unanimous

Fruit & Veggie Program

Not Present

Treasurers Report:

Jana has asked for accountability for monies out and receipts.

Hot Lunch:

NA – not present

Fundraising:

Enterntainment Books netted a profit of approx \$2000

We had 15 outstanding books and we were not charged for them.

8 remaining books – 1 to the secretary and propose to use the remainder as Door Prizes and/or at Fun Night raffle.

Turkey & Tree Fundraiser in full swing.

Pamela will be calling businesses in January for prizes for Fun Night auction.

Safety:

NA

New Business:

Kindergarden books overage of \$40.98 to be paid.

Motion – to pay the overage.

Motion – Kandi

2nd – Mark

Passed – future recommendation to have the final cost including shipping etc.

Xmas Hampers – Jen will speak with Diane

Sportsbox – will provide 3 quotations

Book Bins requesting extra \$400 for a total of \$1000.

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Old Business

Need a list of Classroom Parents - Karen
Meeting Adjourned at 7:48 pm.

Next meeting – Jan 23rd 2012 at 7:00 pm.

The preceding is intended to be an accurate recording of the discussions of the meeting. It is the responsibility of those present to identify any errors or omissions. These corrections should be noted to the recorder within seven (7) days of the issuance of these minutes. If no comments are provided in writing within this time frame, the minutes will be considered as accepted as recorded.